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Trewan Hall
St Columb
Cornwall
TR9 6DB

Job Description for Campsite Warden

Who we are

Trewan Hall is a family-run campsite located in North Cornwall, between Newquay and Padstow. Established in 1965, we take pride in our highly-rated facilities and grounds, and our many loyal campers. Our 36-acre site can accommodate up to 700 campers. We are committed to putting our guests first and maintaining a friendly atmosphere for all visitors.

What we are looking for

We are seeking two experienced Campsite Wardens for the summer season (May 17th to September 12th, 2025). Couples are preferred.

What we are offering

The hours offered would vary from high season to low season. However, it would be 5 consecutive days a week with 2 consecutive weekdays off, all season long.

- **High Season (7 weeks):** During peak season, both wardens will work full-time hours (one working approximately 40 hours and the other approximately 36 hours per week).
 - One warden will work from 12 noon to 9 pm, with a focus on reception duties and assisting arriving campers.
 - The other warden will work from 4 pm to midnight, providing an on-site presence in the evening and transitioning to a security role later at night.
- **Low Season (11 weeks):** During the off-season, a combined total of 10 hours per day will be required (12 noon to 10 pm). The couple can choose how to split these hours between them.

Pay would be circa £13.00/hr + 12.07% holiday pay.

We provide a long-term campsite pitch with free electricity for the duration of your employment. **Season Long Duties include;**

Responsibilities

- **Campground Cleanliness:**
 - Oversee the overall cleanliness of shower and toilet blocks.
 - During high season, an external cleaning company will be responsible for cleaning the facilities. However, you will be responsible for facilitating their work.
 - During low season, you will be responsible for cleaning the facilities yourselves.
 - Ensure high standards of cleanliness and presentability are maintained daily.
 - Maintain sufficient stock levels of cleaning products, toilet rolls, etc., and place orders as needed.



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Proactively monitor the cleanliness of the facilities throughout the day and address any cleaning needs as they arise.

- **Evening Supervision:**
 - Monitor the campsite during the evenings to ensure guests adhere to noise level regulations and address any disruptive behavior.
 - Enforce campsite rules while providing a friendly and helpful presence to all guests.
 - Assume responsibility for the emergency phone after the duty manager leaves for the day and until the morning.
- **Shop and Reception Duties:**
 - Work scheduled shifts in the shop and reception area.
 - Welcome guests to the campsite, process check-ins, operate the shop tills, restock shop items, and maintain shop cleanliness and order.
- **General Site Maintenance:**
 - Assist with general maintenance tasks such as mowing, gardening, and setting up for events.
 - Conduct regular health and safety checks around the campsite.
 - Assist with repairs and maintenance as needed.

Necessary Skills and Experience

- Professional and friendly demeanor with excellent customer service skills
- Strong knowledge of cleaning practices and health standards
- Excellent communication and problem-solving skills
- Proactive approach to addressing campsite issues
- Ability to work effectively as part of a team
- Flexibility and adaptability in handling various tasks and challenges
- Ideally at least 2 years of experience in a similar role

Advantageous Skills and Experience

While not essential for the role, we value experience in the following areas:

- Electrical, mechanical, or plumbing skills
- Experience operating heavy machinery
- Experience working in a shop or reception environment
- Gardening experience

How to Apply



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If you are interested in this position, please send an email to enquiries@trewan-hall.co.uk with your CV, a photo, and a brief statement explaining why you would be a good fit for the role. You can also call us at 01637880261 for more information.